



Plattsburgh, New York

Randal J. Stone
Assistant Chief

Plattsburgh Fire Department
65 Cornelia Street
Plattsburgh, NY 12901
Tel: 518-561-5965
Fax: 518-561-8236
stoner@cityofplattsburgh-ny.gov

MEMO

TO: Mayor Donald Kasprzak
Members of the Common Council

FROM: Assistant Fire Chief, Randal Stone

DATE: August 9, 2012

RE: Fire and Ambulance Responses

For this week's period: Thursday, August 2, 2012 to Wednesday, August 8, 2012
our Department has responded to the following:

Fire Calls	16
	1 smoke or odor removal
	5 system activations
	4 EMS assist
	3 MVA
	1 special outside fire
	1 service call
	1 water problem

Ambulance Calls	45
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Mutual Aid by CVPH	8
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BUILDING INSPECTOR'S COMPLAINT REPORT: 08/03/12

DATE	STREET #	STREET NAME	COMPLAINT	INSP	INSPECTION REPORT	CORRECTION	DATE OF CORRECTION
8/1/2012		BALTIMORE WAY	PAINTED PARKING LINES DON'T ALLOW FOR TURN AROUND OF EMERGENCY VEHICLES	KB		CORRECTIVE ACTION IN PROCESS	
8/1/2012	89	BRINKERHOFF ST	ELECTRICAL	CB		CORRECTIVE ACTION IN PROCESS	
8/2/2012	21	MONTCALM AVE	GARBAGE	KB	VERBAL NOTICE OF VIOLATION ISSUED	CORRECTIVE ACTION IN PROCESS	
8/3/2012	21	MONTCALM AVE	MOVE OUT GARBAGE	KB		CORRECTIVE ACTION IN PROCESS	

CITY OF PLATTSBURGH, NY

STATEMENT OF CASH RECEIPTS

Department of Public Library

The undersigned hereby certifies that the following is a complete statement of all monies payable to the City of Plattsburgh received by the above mentioned department, or by the undersigned, during the period beginning July 20, 2012 and ending on July 24, 2012 inclusive.

Purpose for which Received		Amount
6124-2450	Commissions	-
6126-2613	Overdue Charges	311.91
6126-2650	Sale of Scrap - Library Auction	-
6126-2655	Minor Sales	27.51
6127-2690	Lost/Damaged Property	36.00
6127-2705	Gifts and Donations	-
6127-2755	Trust Fund Income	-
6227-2760	CEF Library System	-
6330-3840	State Library Aid	-
6330-3842	State Aid	-
	General	375.42
	Sales Tax @ 8.0% (Minor Sales - Supplies Only) T&A	2.39
	TOTAL	377.81

Dated, Plattsburgh, NY: July 25, 2012

Signed by Jamie A. Parrotte, Administrative Assistant

Received of Jamie A. Parrotte the aforesaid amount of:

Three hundred seventy-seven and 81/100 dollars this 25th day of July 2012.

Richard A. Marks
Richard A. Marks
City Chamberlain

SET_17_CFI
CITY OF PLATTSBURGH 1001
MISCELLANEOUS CASH
Date / Time : 07/26/12 15:04
Payment : \$ 375.42
Receipt # : 215726
Check/Credit Card #: MULTIPLE
Clerk : 1417pjer
Paid By : PLATTSBURGH CITY

CITY OF PLATTSBURGH, NY

STATEMENT OF CASH RECEIPTS

Department of Public Library

The undersigned hereby certifies that the following is a complete statement of all monies payable to the City of Plattsburgh received by the above mentioned department, or by the undersigned, during the period beginning July 25, 2012 and ending on July 31, 2012 inclusive.

Purpose for which Received		Amount
6124-2450	Commissions	-
6126-2613	Overdue Charges	285.62
6126-2650	Sale of Scrap - Library Auction	-
6126-2655	Minor Sales	222.34
6127-2690	Lost/Damaged Property	-
6127-2705	Gifts and Donations	-
6127-2755	Trust Fund Income	-
6227-2760	CEF Library System	-
6330-3840	State Library Aid	-
6330-3842	State Aid	-
		-
	General	507.96
	Sales Tax @ 8.0% (Minor Sales - Supplies Only) T&A	9.12
	TOTAL	517.08

Dated, Plattsburgh, NY: August 2, 2012

Signed by Jamie A. Parrotte, Administrative Assistant

Received of Jamie A. Parrotte the aforesaid amount of:
Five hundred seventeen and 08/100 dollars this 2nd day of August 2012.

Richard A. Marks
Richard A. Marks
City Chamberlain

SET_17_CPI
CITY OF PLATTSBURGH 1001
MISCELLANEOUS CASH
Date / Time : 08/03/12 13:30
Payment : \$ 507.96
Receipt # : 215866
Check/Credit Card #: MULTIPLE
Check : 10276106



Plattsburgh Police Department

45 Pine Street

Plattsburgh, New York

518-563-3411

518-566-9000 (FAX)

DESMOND J. RACICOT

Chief of Police

August 6, 2012

Mayor Donald M. Kasprzak
And members of the Common Council
41 City Hall Place
Plattsburgh, NY 12901

Gentlemen:

I respectfully request your approval for a Police Officer to travel to Albany, NY from 9/10/12 – 9/13/12 for "New York Tactical Officers Association Tactical Team Leader Course. The cost of the travel should not exceed \$802.00 and will be paid out of asset forfeiture (DOJ) funds.

Your consideration in this matter is very much appreciated. If you should have any questions or require additional information, please feel free to contact me.

Respectfully,

Chief Desmond J. Racicot
Plattsburgh Police Department

DJR/hls

✓ To Council 8/9/12
To Barb 8/13/12
Book Hotel
Claim Reg

PLATTSBURGH POLICE DEPARTMENT
PURCHASE REQUEST

VENDOR: Wells Communications
4338 State Route#22
Plattsburgh NY 12901
518-561-6266
518-561-6619 (F)

DATE: 7-29-12
REQUESTED BY: Lt. S.W. Beebie

QUANTITY	UNIT COST	ITEM	SHIP/HANDLING	TOTAL COST
2	446.25	CM300 Mobile Radio UHF/VHF		892.50
1	35.25	RRA4914-800 Antenna Kit		35.25
1	15.42	HAD4008- VHF antenna Kit		15.42
1	18.37	HAE4003-UHF Antenna Kit		18.37
1	25.00	Misc Item		25.00
1	300.00	Installation of purchased equipment		300.00

1

Total Purchase price 1286.54

☐ Budget Item

☒ Approved

☐ Disapproved

☒ Non-Budgeted Item
Requires Justification
See Below*

Division Lieutenant: 

☐ Approved

☐ Disapproved

Captain: _____

***Non-Budget Item Justification:**

Assest - Forfeiture - The above P.O. is to replace radio equipment in the Crime scene/Command post vehicle (320). The current radio system can not be narrow banded and the current antenna system is outdated and inadequate for our needs.

Received in Administration Office: _____ By: _____



Plattsburgh Police Department

45 Pine Street

Plattsburgh, New York

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518-566-9000 (FAX)

DESMOND J. RACICOT
Chief of Police

August 6, 2012

Mayor Donald M. Kasprzak
And members of the Common Council
41 City Hall Place
Plattsburgh, NY 12901

Gentlemen:

I respectfully request your approval for a two Police Officers to travel to Lake Placid, NY for "State of New York Juvenile Officers Association 37th Annual Training Conference" from August 27, 2012 to August 31, 2012. The cost of the travel should not exceed \$1,086.90 and will be paid out of asset forfeiture (DOJ) funds.

Your consideration in this matter is very much appreciated. If you should have any questions or require additional information, please feel free to contact me.

Respectfully,

Chief Desmond J. Racicot
Plattsburgh Police Department

DJR/hls



Plattsburgh Police Department

45 Pine Street

Plattsburgh, New York

518-563-3411

518-566-9000 (FAX)

DESMOND J. RACICOT
Chief of Police

August 6, 2012

Mayor Donald M. Kasprzak
And members of the Common Council
41 City Hall Place
Plattsburgh, NY 12901

Gentlemen:

I respectfully request your approval to extend the contractual benefits for Officer Charlie Wolff for another 12 weeks due to an on the job injury on May 19, 2012. His first 12 week period will expire on 8/11/12.

Your consideration in this matter is very much appreciated. If you should have any questions or require additional information, please feel free to contact me.

Respectfully,

Chief Desmond J. Racicot
Plattsburgh Police Department

DJR/hls

cc: Ann Chase



Plattsburgh, New York

Jonathan P. Ruff, P.E.
Environmental Manager

41 City Hall Place
Plattsburgh, NY 12901
Phone: 518-536-7519
Fax: 518-563-6083
ruffj@cityofplattsburgh-ny.gov

August 6, 2012

To: Mayor Kasprzak and Members
Of the Common Council

Fr: Jonathan Ruff

Re: CSO LTCP
Waterhouse St. Sewer Upgrade

The City's CSO Long Term Control Plan and SPDES permit requires that a 115' section of sewer line at the end of Waterhouse St. be upgraded from 8" to 15". Fiacco and Riley has provided a proposal to perform this work as a change order to their MacDonough contract per the attached. It is respectfully requested that the change order be accepted and authorized and Fiacco's contract amount be increased by \$10,384.64 to a new total of \$589,314.64. Funding will be from the capital project.

Please contact me if you have any questions.

c: Richard Marks

Resolution-Authorization to sign a Service Contract with Lake City Local Development Corporation.

Resolved: the Common Council authorizes the mayor to sign a Service Contract with the Lake City Local Development Corporation on the terms set forth in the attached agreement which is made a part of this resolution and the minutes of this meeting.

Service Contract

This Agreement is made between the City of Plattsburgh and the Lake City Local Development Corporation as of this ____ day of August, 2012.

Recitals: The Agreement is based on the following facts and circumstances:

- A. The City has received a grant from the New York Division of Housing and Community Renewal Main Street program which is authorized to be used to purchase and install digital information kiosks on city property. The kiosks will provide information on public events, arts, cultural and historic resources. They will also display information on goods and services available in or near the city. The project name is "PlattInfo".
- B. The Lake City Local Development Corporation (LDC) has assisted the City in designing and assembling the components of the project which includes identifying suitable hardware and software, procuring the services of software and graphic design professionals to design and implement the project, developing information content and marketing the project's services to kiosk clients.
- C. The PlattInfo project requires ongoing technical support and promotion which the LDC is best able to provide.
- D. The parties wish to set forth their understanding, now therefore

It is agreed between the parties as follows:

- 1. The goal of the project is to provide information to visitors and residents about City events, programs and facilities, and local history. It is also to provide city businesses with an affordable means of marketing goods and services.
- 2. The project shall be called PlattInfo. The digital kiosks, which consist of touchscreens, mini computers, enclosures and wired and wireless internet connections and software, are owned by the City.
- 3. The City will:
 - a. Use the New York State main street program grant funds to develop the project which includes: purchasing all necessary computer hardware, enclosure's, software and site

- improvements; retaining professional services for graphics design and software development and maintenance and other incidental expenses, provided that, all such expenditures shall comply with state and city grant and purchasing requirements.
- b. Make improvements to three sites for kiosks, which improvements may include pouring concrete pads, installing electric service to the pads, installing wired or wireless internet connections to the kiosks.
 - c. Host the PlattInfo program and data base on a City computer server.
 - d. Pay the cost of electricity and internet connection fees.
 - e. Provide security for the kiosks in a manner to be determined by the Police department which may involve video surveillance.
 - f. Maintain, repair and replace the kiosks during the required grant period of 7 years.
4. The City retains the services of the Lake City LDC to assist with the development of the project, which services shall include:
 - a. Prepare and maintain a project budget.
 - b. Assist with the purchase and installation of the hardware and software components of the project.
 - c. Develop the information data base for public and business use.
 - d. Refine, maintain and updating data base content.
 - e. Market kiosk display space to businesses.
 5. In consideration for its services, and after loading the content of public information displays, LDC shall have the right to sell excess or surplus digital data storage display space and time individuals, business entities and organizations who sell goods or services, and retain the revenue from such sale for LDC corporate purposes. The LDC shall determine the rates charged and terms of service for private customers. Contracts for kiosk displays shall be between the LDC and the customer; not the City of Plattsburgh. LDC project revenue and expenses shall be kept in a separate account and reported semiannually, or more frequently if requested, to the Common Council.
 6. This Agreement shall remain in effect until terminated by either party by 60 days advance written notice to the other.

City of Plattsburgh

by: Donald M. Kasprzak, its Mayor

Lake City LDC, Inc.

by: John Homburger, its president